

County of Val Verde



Efrain V. Valdez
County Judge

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AGENDA/NOTICE

VAL VERDE COUNTY COMMISSIONERS COURT
June 2016 REGULAR TERM

**Old County Court at Law
207 B East Losoya Street
Del Rio, TX**

June 13, 2016 at 9:00 AM

1. Call to order.
2. Determination that a quorum is present.
3. Pledge of allegiance.
4. Approval of minutes from previous meetings.
5. Citizen's Comments.

NOTICE IS HEREBY GIVEN TO THE PUBLIC THAT THE FOLLOWING ITEMS WILL BE DISCUSSED AND POSSIBLE ACTION MAY BE TAKEN BY THE VAL VERDE COUNTY COMMISSIONERS COURT:

Julio C. Flores, Citizen

6. Discussion and possible action on dedicating a park in honor of Judge Felix Barrera Sr. that is located on north of Casa De La Cultura, next to Rotary park and across from Brown Plaza.

Tricia Cortez, Executive Director, Rio Grande International Study Center

7. Discussion with possible action to pass a Resolution in support of the U.S. Department of Agriculture Integrated Pest Management (mechanical/biological) process to control giant river cane, Arundo Donax, and condemning the aerial herbicide application of chemicals and herbicides directly onto the banks of the Rio Grande; and any other matters incident thereto.

Efrain Valdez, County Judge

8. Discussion and possible action on moving payroll back to personnel office.
9. Acceptance of the 2014 -2015 Independent Auditor's report.
10. Recognition and appreciation to Quad Counties, Simon Sotelo, Executive Director and staff, Long Term Recovery.
11. Discuss and act on Election Administration Commission.

Lewis G. Owens, Jr., County Commissioner Pct. #2

12. Discussion and possible action on air life service from Del Rio for citizens or employees of Val Verde County.
13. Discussion and possible action on the lease agreement between the Val Verde County Fairgrounds and the Del Rio 4x4 mud racing (June 25, 2016).
14. Discussion and possible action on purchasing a truck or trailer for animal control and the ability to pay out of cycle.

Gustavo Flores, County Commissioner Pct. 4

15. Discussion and possible action regarding the Amistad Acres Road project.

Rogelio Musquiz Jr., County Purchasing Agent

16. Discussion and possible action on the recommendation from the RFP selection committee to award a contract for Bank Depository Services.
17. Discussion and possible action on submitted request for Qualifications (RFQ) for the administration of the Defense Economic Adjustment Assistance Grant (DEAAG) project.
18. Discussion and possible action on submitted request for proposal (REP) for the Transportation for Autopsy services.
19. Discussion and possible action on submitted request for qualifications (RFQ) for the development of a recreation, parks, & Open Space Master Plan.
20. Discussion and possible action on Bid award for the Val Verde County Library Expansion Project furniture, furnishing, and equipment bid solicitations.
21. Requesting authorization for the purchase of listed items from Capital Outlay.

Computer Equipment	\$1,200.00 Risk Mgt.
Furnishings	\$1,000.00 Human Resources

Roger Cerny, County Risk Management Officer

22. Discussion and possible action to act on an appeal to commissioner's court regarding an application for a variance to meet set back requirement for construction on lot 35ABLKFLakeridge Estates.

Graciela Monday, County Librarian

23. Discussion and possible action regarding library booking contract with David Kleven, Animal Edutainment, Inc.

Joe Frank Martinez, County Sheriff

24. Discussion and possible action on requesting authorization to be allow to repair the damages to the Val Verde Sheriff's office roof (cause by hail storm) utilizing the remaining insurance funds.
25. Discussion and possible action on authorizing Sheriff Joe Frank Martinez to make a payment out of cycle for item purchased through Stonegarden grant.

26. Presentation on Sec 614.051 of the Government Code; allowing the Purchase of Firearm by Honorably Retired Peace Officer.
27. Discussion and possible action authorizing Sheriff Joe Frank Martinez to sign a Memorandum of Agreement between Laughlin Air Force Base and the Val Verde County Sheriff's office for confinement of military inmates in Val Verde County Correctional Facility.

George Sosa, County Veterans Service Officer

28. Consideration to rent new Veterans office space containing a lobby, reception room, 4 offices, 2 disability enable restrooms, and disability parking lot. This space will enable veterans' office to properly service 4,000 veterans and 12,000 veterans' family members, and meet mandated privacy and disability requirements. Estimated monthly lease payment \$2,000 to \$2,400 1,600 square feet to 2,400 square feet.

Aaron Rodriguez, County Treasurer

29. Monthly Treasurer's Report.

Fred Hernandez, District Attorney

30. Discussion and possible action on requesting Val Verde County's fourth quarter contribution in the amount of \$101,735.82 for fiscal year 2015-2016.

Ramiro G. Barrera, IT Specialist

31. Review and take possible action on approving of CFS policy change request forms for two separate departments.
32. Present for the courts review, reports from PIWIK on official county website. No action necessary, informational purposes.
33. Consider and possibly accept donation from Mr. Lucas Damico, in the form of misc., IT equipment.

Juanita Barrera, County HR Director

Listed below are several personnel matters which need to be part of the upcoming June agenda for HR reporting period from May 9, 2016 through June 8, 2016.

34. Jo Ann Cervantes, District Clerk, requesting to have Mr. Frank Lowe, start issuing checks to Vanessa Williams, with an annual salary of \$24,745.06 effective May 16, 2016. Vanessa Williams has been promoted to Deputy Clerk III. Ms. Williams is replacing Denise Salazar who has resigned.

35. Jo Ann Cervantes, District Clerk, requesting to have Mr. Frank Lowe, start issuing checks to Ana Guia, with an annual salary of \$20,750.00 effective May 16, 2016. Ana Guia has been promoted to Deputy Clerk II. Ms. Guia is replacing Vanessa Williams who was promoted.
36. Jo Ann Cervantes, District Clerk, requesting to have Mr. Frank Lowe, start issuing checks to Julieta Thomas, Deputy Clerk I with an annual salary of \$19,712.50 effective May 16, 2016. Ms. Thomas is replacing Ana Guia who was promoted.
37. Graciela Monday, Librarian, requesting to have Mr. Frank Lowe, start issuing checks to Jaqueline Gonzalez, Part-time Summer Helper with an hourly salary of \$7.25 effective June 6, 2016. Ms. Gonzalez will be working through the August, 2016.
38. Graciela Monday, Librarian, requesting to have Mr. Frank Lowe, start issuing checks to Beatriz Navarro, Part-Time Librarian with an hourly rate of \$7.25 effective May 16, 2016. Ms. Navarro is replacing Elizabeth Archila who was promoted.
39. Graciela Monday, Librarian, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Graciela Davila, Part-time Librarian I effective May 12, 2016. Ms. Davila was terminated.
40. Juanita Barrera, HR Director, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Clare Aycock, Assistant HR Director effective May 16, 2016. Ms. Aycock has resigned
41. Juanita Barrera, HR Director, requesting to have Mr. Frank Lowe, start issuing checks to Nereida Rubio, HR Assistant/Benefit Coordinator with an annual salary of \$25,937.50 effective May 16, 2016. Consideration of a base pay change to \$30,000 is being requested and approval of the new Job Description. This position involves a lot of work with employee benefits plus the additional duties with payroll timekeeping. Ms. Rubio is replacing Clare Aycock who resigned.
42. Beatriz Munoz, Tax Assessor/Collector, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Maria Arreola, Deputy Clerk effective May 31, 2016. Ms. Arreola has resigned.
43. Beatriz Munoz, Tax Assessor/Collector, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Martha Diaz, Deputy Clerk, with an annual salary of \$19,712.50 effective June 1, 2016. Ms. Diaz has been promoted from Part-time to Full time. Ms. Diaz is replacing Maria Arreola who has resigned.
44. Rogelio Musquiz, Purchasing Agent, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Maria Martinez, Purchasing Assistant effective May 31, 2016. Ms. Martinez has resigned.

45. Rogelio Musquiz, Purchasing Agent, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Melissa Vasquez, Purchasing Assistant, with an annual salary of \$22,825.00 effective June 16, 2016. Ms. Vasquez is replacing Maria Martinez who has resigned.
46. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Charles B. Mendeke, Deputy Sheriff/Patrol (Cadet) with an annual salary of \$31,125.00 effective May 9, 2016. Mr. Mendeke is replacing Jose Castorena, who has resigned.
47. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Jeannette Mendoza, State Records Clerk, effective May 20, 2016. Ms. Mendoza has resigned.
48. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Nataly Owens-Sanchez who has been promoted to State Records Clerk with an annual salary of \$25,528.81 effective May 23, 2016. Ms. Owens-Sanchez is replacing Jeannette Mendoza, who has resigned.
49. Joe Frank Martinez, Sheriff, requesting to have Juan Herrera, transferred to Bailiff from Transport with no change in salary, effective May 28, 2016. Mr. Herrera is replacing Fidel Navarro, who had resigned.
50. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Shaun M. Davis, Deputy Sheriff/Patrol (Cadet) with an annual salary of \$31,125.00 effective May 31, 2016. Mr. Davis is replacing Juan Herrera who transferred.
51. Joe Frank Martinez, Sheriff, requesting to have Gerald Martinez, transferred to Receptionist from Clerk with no change in salary, effective May 28, 2016. Mr. Martinez is replacing Nataly Owens-Sanchez, who was promoted.
52. Joe Frank Martinez, Sheriff, requesting to have Rosalinda Zuniga, transferred to Clerk from State Records Clerk with no change in salary, effective May 28, 2016. Ms. Zuniga is replacing Gerald Martinez, who was transferred.
53. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Tracy Humphreys, Amistad Intelligence (Management Analyst HIDTA/AIC), effective May 27, 2016. Ms. Humphreys has resigned.
54. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, start issuing checks to Noemi Guerra, with an annual salary of \$45,312.39 effective May 30, 2016. Noemi Guerra has been promoted to Amistad Intelligence (Management Analyst HIDTA/AIC). Ms. Guerra is replacing Tracy Humphreys who has resigned.

55. Joe Frank Martinez, Sheriff, requesting to have Pamela Glover, transferred to State Records Clerk from Communications Operator with an annual salary of \$19,712.50, effective May 30, 2016. Ms. Glover is replacing Rosalinda Zuniga who was transferred to Clerk.
56. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Warren Siller, Telecommunications Operator, with an annual salary of \$20,750.00 effective June 6, 2016. Mr. Siller is replacing Pamela Glover who transferred.
57. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to David Kelley, Deputy Sheriff, effective May 31, 2016. Mr. Kelley has resigned.
58. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor start issuing checks to Dee Jimenez, Deputy Sheriff/Patrol (Cadet), with an annual salary of \$31,125.00 effective June 6, 2016. Ms. Jimenez is replacing David Kellye who has resigned.
59. Joe Frank Martinez, Sheriff, requesting to have Mr. Frank Lowe, County Auditor stop issuing checks to Daisy Mireles, Deputy Sheriff, effective June 3, 2016. Ms. Mireles was terminated.

Frank Lowe, County Auditor

60. Monthly Auditor's Report.
61. Discussion and possible action for 2015/2016 budget amendments.
62. Discussion and possible action on approval for bills with PO issues.

Ana Markowski Smith, County Attorney

63. Discussion and possible action on a renewal agreement with Lexis/Nexis legal research service.
64. Discussion and possible action regarding electioneering on the county courthouse square.
65. 1. Ana Markowski Smith, County Attorney, requesting Executive Session pursuant to Texas Government Code §551.071(1)(A), attorney/client consultation regarding contemplated litigation and possible action in open session thereafter.

2. Ana Markowski Smith, County Attorney, requesting Executive Session pursuant to Texas Government Code §551.071(2), consultation which is governed by the attorney/client privilege and possible action in open session thereafter.

3. Ana Markowski Smith, County Attorney, requesting Executive Session pursuant to Texas Government Code §551.072, regarding the purchase, exchange, lease, or value of real property and possible action in open session thereafter.

Commissioners Court reserves the right to hear any of the above agenda items that qualify for an executive session in an executive session by publicly announcing the applicable section number of the Open Meetings Act (Chapter 551 of the Texas Government Code) that justifies executive session treatment.

Executive Session items that may result in action in open session thereafter;

66. Approving Subdivision plats.

67. Certificate of compliance.

68. Approving monthly reports from elected officials.

69. Approving bills for payment.

70. Elected official's comments.

71. Judge's comments:

Our next Regular Commissioners Court Meeting will be July 11, 2016, @ 9:00 a.m.; **Agenda Items are due Wednesday, July 6, 2016 @ 12: 00 noon.**


Efrain Valdez, County Judge
Val Verde County, Texas

**THIS NOTICE OF THE AGENDA WAS POSTED ON THE BULLETIN BOARD ON:
Thursday, June 9th, 2016 at 8:25 AM**

FILED

2016 JUN -9 A 8:25

**GENEROSA ORA CIA-RANDON
VAL VERDE COUNTY CLERK**

BY  DEPUTY