

CITY OF DEL RIO

REQUEST FOR APPLICATIONS - PRIMARY DEPOSITORY BANK SERVICES

The City of Del Rio, Texas (the "City") is soliciting sealed applications from eligible and qualified financial institutions to provide primary depository bank services. The initial term shall commence January 1, 2022 and end December 31, 2023, and at the option of the City, may be extended for up to three (3) additional one-year periods under the same terms and conditions.

Applications will be accepted until 2:00 P.M. on Friday, June 4, 2021 delivered to the City of Del Rio, RFA #2021-046, Attention: City Secretary, 109 West Broadway, Del Rio, Texas 78840.

Note: Applications received after 2:00 P.M. Friday, June 4, 2021 will not be considered.

PRE-APPLICATION VIRTUAL CONFERENCE - Interested applicants are encouraged to participate in a non-mandatory virtual pre-application conference via Zoom on Tuesday, May 11, 2021 at 11:00 A.M. Pre-Application meeting information for this conference is as follows:

<https://zoom.us/j/91076851089?pwd=RjN6UDhuOHRwdlJhNm5yandyeDZ5Zz09>

Documents being covered will be displayed on the Zoom call, but if unable to join via Zoom, the call can also be accessed via phone at 1-346-248-7799

Meeting ID: 910 7685 1089

Passcode: 705998

FILED
On: May 04, 2021 at 08:37A

Receipt# - 161654

SEALED APPLICATIONS SUBMISSION SHALL INCLUDE THE FOLLOWING:

1. One original (so marked) and five (5) complete bound copies of the application,
2. One complete copy of the application response as a PDF file on a Flash Drive,
3. The MS-Excel Bank Service Fee Schedule on a Flash Drive, and
4. Good Faith Performance Check

Generosa Gracia Ramon
County Clerk, Val Verde County, TX
By *Yvonne Ouellette* Deputy

The Excel fee schedule information and a PDF of the complete application are required to be provided on a flash drive with the application.

The application shall be accompanied by a good faith performance check in the amount of \$5,000.00 made payable to the City of Del Rio, Texas, and will be returned to each unsuccessful applicant immediately following contract award and to the successful applicant upon final acceptance and execution of the contract and implementation of services.

Applicants shall use the posted RFA as the official response form. Submitted prices, rates, conditions, and answers shall be included in final agreement. The signed, submitted response must include printed copies of all completed worksheets and will be deemed the applicant's official response. To reduce errors and increase the ease of both response and evaluation, the City is providing the RFA in a MS-Word format and Bank Services Fee Schedule in MS-Excel format. Applicants must provide unit pricing for service items listed on the MS-Excel worksheet of the Bank Services Fee Schedule.

In order to provide for City staffing coverage, the RFA is being published early. The City is requesting that the terms offered in the application be honored from the RFA due date of June 4, 2021 and binding upon the beginning of contract date of January 1, 2022.

Questions concerning this RFA should be directed in writing via email to Patricia Molina, Assistant Finance Director at pmolina@cityofdelrio.com. Deadline for submission of questions will be 5:00 P.M. Friday, May 14, 2021.

Patricia Molina
Assistant Finance Director
City of Del Rio